

# Job Description – Volunteer Early Years Beyond the Blues, Special Deliveries, Creative Playtime, Parent Talk

## **About the Bridge**

The Bridge Youth & Family Services Society is a not-for-profit, registered charity that has provided innovative and quality programming to children, youth and families of the Central Okanagan since 1969. Governed by a committed Board of Directors, led by a seasoned Executive Director, and supported by a team of more than 200 professional staff and volunteers, the organization has consistently demonstrated its capacity to meet the needs of the community it serves.

#### **Our Vision**

**Resilient Communities Where Everyone Thrives** 

## **Our Mission**

We inspire healthy communities and resilient people through innovation, leadership and collaboration. The Bridge strengthens communities, families and people by offering a constellation of services and programs that reflect our commitment to the incredible potential of all we are honoured to serve. **Services** currently focuses on four broad service areas, which include:

- Parenting Education and Support
- Youth & Family Counselling
- Foster Home and Caregiver Support
- Recovery & Addiction Services

### **Job Summary**

The role aids with parenting support programs and groups that are held in various locations throughout the community. The volunteer works with program staff, participants and children.

## Reporting

The volunteer is supervised and supported by the Parenting Support Facilitator, who facilitates the group and reports to the Program Manager.

#### **Job Skills and Abilities**

Ability to work with children and create a fun, stimulating and caring environment.

Interest in working in a team environment with staff, participants, and other volunteers, and community agencies.

Excellent communication skills.

Dedicated commitment to family, parenting, and healthy child development.

## **Responsibilities and Activities**

Assists with child minding.

Provides personal care and feeding to babies, infants, and small children. (no diaper changing is permitted).

Assists with facility and program set-up and clean-up.

Assists with food preparation as directed and required by program staff.

Assists with program and group activities as requested by program staff.

Interacts professionally and appropriately with participants, staff, other volunteers, and guests.

Performs other duties as assigned by program staff.

Reliable and consistent attendance and on-time arrival as schedules.

Ability to maintain confidentiality and respect of staff, volunteers, and participants.

# **Cultural Competence**

Delivers culturally sensitive services by acknowledging variations in values, norms and customs among individuals based on ethnicity, gender, religion, and sexual orientation.